

THE WHITCHURCH WATERWAY TRUST

www.whitchurchwaterway.uk

Company No : 02280683 Charity Commission No : 701050



MINUTES of a Committee Meeting held on 14Dec2017 at The Wheatsheaf, 19 Green End, Whitchurch SY13 1AD

Present:

Helen Brockman	(WWT Secretary)
Joan Crump	(WWT Trustee / Director and Membership Secretary)
Ray Hatton	(WWT Trustee / Director and Treasurer)
Paul Radcliffe	(WWT Trustee / Director)
Dave Smith	(WWT Trustee / Director)
Bob Sumner	(WWT Trustee / Director and Grounds Maintenance)
David Torrens	(WWT Trustee / Director and Webmaster)
David Aylwin	(Inland Waterways Association Representative)
Terry O'Neill	Whitchurch Town Council Representative)

- 1) Apologies for Absence
Wendy Capelle (CRT), Peggy Mullock (Shropshire Council), Chris Chambers (due to illness)
- 2) Minutes of the Meetings of 24May2017, 12Jul2017 and 15Nov2017 were signed by PR
RH to give already signed minutes of the meeting of 9Aug2017 to HB for the files.
- 3) Bill Young has resigned as a Trustee / Director due to ill health
HB to send letter of appreciation for Bill's contribution to WWT
- 4) Repairs to Chemistry Bridge
No advice from Shropshire Council had been forthcoming other than that their Archaeology department might provide advice for a fee. The bridge is not thought to be listed. It may be possible to seek advice through the IWA from one of their consultant engineers.
DS to ask Whitchurch History and Archaeology group for advice.
- 5) Treasurer's Report
 - a) The accounts up to 7Dec2017 were presented.
 - b) Mooring Charges payable to CRT. WWT owes a total of £5,312.59 to CRT (£2,661.60 for 2016 and £2,650.99 for 2017) as 40% of our mooring income. The payment for 2016 was delayed due to cash flow issues arising from the EAFRD project.
RH to obtain invoices from CRT and pay them
 - c) The IWA insurance for 2018 will be £414 (was £383 for 2017)
RH to pay this by 12Jan2018
 - d) An invoice for £430 from BJ Services for hedgecutting etc on the Arm has been received.
RH to pay this
- 6) CRT
 - a) The meeting on 12Dec with CRT re CRT's requirements for works was cancelled due to weather conditions - to be rearranged
 - b) (For Information) Our CRT Representative will be Roger Birch from Jan2018
 - c) **PR** to arrange an on site meeting with Roger Birch (probably during w/c 15Jan) to :
 - i) establish the cost to WWT, type and intended use of the stop planks RB will provide
 - ii) check how the stop planks will be installed if needed
 - iii) agree the location of the stop plank shelter
 - iv) explore CRT's rationale for the 40% of actual mooring income charge - is a 9% of potential income option available to WWT - what percentage do other online moorings operators pay and are their moorings dredged by CRT
 - v) talk to RB about the Arm's siltation problem - is CRT planning any dredging in the area soon ?
- 7) Stop Plank Shelter
 - a) Repair Costs - IWA have offered to contribute up to £300 (will need to see receipts). WWT have also agreed a budget of up to £200 for repair costs if needed.

- b) A £100 donation to WMIS for their work was agreed
- 8) Website
- a) The WWT website and email hosting have been very smoothly moved from 123.com (was shared with the town website) to our own dedicated hosting at PlanetHippo. Thanks are due to DT and Ian Garner for their excellent work in achieving this.
- b) The front page should clearly convey that the Whitchurch Arm is owned and maintained by WWT not CRT. It should show an image, our work on the already restored part of the Arm and our future vision. BS requested that the website should show volunteering opportunities.
DS will send suggestions to DT for reworking parts of the website
- 9) 2018 AGM
- a) The 2018 AGM will be at 1930 on Wed 11Apr2018 (18Apr is a possible alternative if necessary)
HB to book the meeting room at The Dodington Lodge
- b) 1/3 of the Trustee / Directors must stand for re-election each year to fulfil the WWT's constitutional requirement for rotation of Trustee / Directors. JC and DT will be the Trustee / Directors to stand for re-election at the 2018 AGM
- c) Presentation / Talk after AGM
DT to contact John Dodwell to enquire whether he might be able to give a talk. Other possibilities might be The Shrewsbury and Newport Canals Trust or The Shropshire Union Fly-boat Restoration Society Ltd.
- 10) Coffee Morning at Civic Centre
A date before Christmas (22Dec?) is available, but was thought to be infeasible.
JC to refuse this date
- 11) Tesco Bags of Help
DS and **HB** to work on making an application for a project to landscape the basin site, including planting trees and shrubs
- 12) Leaflets have run out
It was decided to get more leaflets printed after the website has been updated, so that the leaflet can follow the website's lead.
HB to produce new leaflet at a future point.
- 13) Basin Project
Howard Worth has made a 1-page proposal on a building method. Planning Permission will need an amendment for the different construction method. We are waiting to talk to WRG. Work towards extending through the 2 bridges is unlikely to happen before 2019.
BS has arranged a meeting on site with Lee Fraser at 1100 on Fri 22Dec to agree where excess soil from between the 2 bridges could be placed.
DS to attend this meeting with BS
HB to do drawing showing the basin superimposed on what's there today after the EAFRD project
- 14) Arm Maintenance
- a) BS has put a lock on the larger gate between the new housing estate and the winding hole, with a "Private Property" sign.
- b) Removal of silt and other matter from the end of the Arm is an ongoing problem.
DS would bring his trailer to help with disposal on Sun 17Dec
ALL Come to help if you can on Sun 17Dec
JC will approach the Air Force Cadets to see if they would help
HB to approach a dredging company for an outline idea of what engaging a dredger might involve
- c) **HB** to put maintenance high on the agenda in future
- 15) Any Other Business
Emptying Litter Bins - we are still awaiting clarification from Shropshire Council on whether emptying 2 Litter Bins and the dog bins would result in a charge to WWT.
RH to ask PM to chase a reply.
- 16) Date(s) of next meeting(s) 1100 Wed 24Jan2018 at The Wheatsheaf
It was agreed that WWT should meet roughly every calendar month, but skipping Aug and Dec.
HB to arrange a further series of meetings