

THE WHITCHURCH WATERWAY TRUST
www.whitchurchwaterway.uk Company No : 02280683
Charity Commission No : 701050

Minutes of meeting held at The Dodington Lodge, Wednesday 19th April 2017

Present:

B Young,
D Smith,
B Sumner,
J Crump,
D Torrens,
P Radcliffe,
R Hatton

Item 1) Apologies - Wendy Capelle, Peggy Mullock, Sam Hine

Item 2) To sign as a true record Minutes of previous meeting - proposed R Hatton, seconded B Sumner accepted and signed as a true record

Item 3) Interpretation Panels to be ordered, delivery 5 – 6 weeks but the company require payment of half the invoice cost with the order, proposed J Crump, seconded B Sumner

Item 4) Stage 1 Progress – Schedule 5 approved by Planners, BWY to email D Lamb as no progress on site, start date requested re contractors. New schedule approved by DEFRA for payment of the grant providing work is completed and paid for by end of June 2017.

Item 5) Determination of schedule for picnic area, who is to order, who decides what and required dates - It was confirmed that the seating, picnic equipment etc would form part of the contract and we as the Committee weren't involved.

Item 6) Treasurers Report – No change from last meeting of February 2017

Item 7) Volunteers required to clean out end of Arm on Sunday – Paul Radcliffe to contact Canal River Trust to see if they had a work boat in the area and could clean out the end of the Arm. Sunday 23rd April Volunteers to clean out end of Arm.

Item 8) Discussion of email received from Aldi – D T to reply, non committal as it does not really concern WWT

Item 9) Role of Secretary – division of duties. Duties were discussed and agreed as follows:

- Chair of Meetings and writing official letters from Trust – B W Young
- Calling of all meetings, issuing Agendas and Minutes – B W Young
- Basin Project Administration, Liaise with Funders, Consultants and contractors. Production of forward plans, monitor SC Planning website – D Smith
- Boat Rally – Overall responsibility is with Lindsay Green
- Treasurer – Overseeing all accounting procedures – R Hatton
- Membership Secretary – Duties already efficiently carried out by J Crump
- Online administration and Statutory Compliance, Companies House Annual Return – D Torrens
- Publicity e.g. local press, IWA, Website News, Noticeboards – J Crump and D Smith
- Information Forms and Leaflets –
- Arm Maintenance – B Sumner

Any Other Business - At the AGM Mr David Aylwin offered to be the IWA rep for the WWT and he should be invited to our WWT meetings

An email was received from Helen Brockman, last year she had applied for funding from the Co-op Local Community Fund to erect the water vole fence, and had a telephone call to ask that a representative from the WWT attend Malpas Co-op at 13.30 19th April to accept a cheque for £1253.79, J Crump was able to attend.

J Crump had applied for funding from Whitchurch Town Council.

Worldwide Whitchurch event being held 3rd and 4th June, D Torrens to put up posters. Lindsay has agreed to open the café at the farm and the bric-a-brac stall will be open, help will be appreciated. Worldwide Trust organisers are trying to arrange a shuttle bus from Grindley Brook to the Town, Chemistry and back. The Canal and River Trust are providing a boat between the Whitchurch Arm and Grindley Brook.

A Coffee Morning to be held on 13th October at Whitchurch Civic Centre in aid of WWT

Date of next meeting to be arranged.

Meeting closed at 21.15