

# THE WHITCHURCH WATERWAY TRUST

[www.whitchurchwaterway.uk](http://www.whitchurchwaterway.uk)

Company No : 02280683 Charity Commission No : 701050



**MINUTES** of a Committee Meeting held on Wed 27Jul2016 at the Dodington Lodge Hotel

**Present:** Helen Brockman (Secretary and IWA)  
Joan Crump  
Ray Hatton  
Dave Smith  
Bob Sumner  
Bill Young

- 1) Apologies for Absence  
David Torrens, Peggy Mullock, Terry O'Neill
- 2) Minutes of the Previous Meeting  
Were signed by the Chairman.
- 3) Matters Arising from that Meeting  
None.
- 4) Surveys  
Some changes were made to the rota for the surveys  
**HB** to distribute revised rota  
DS offered the use of his cottage as facilities we can use during the surveys
- 5) Basin Project
  - a) Discharging Conditions to get permission to "Start Work"
    - i) Soil Contamination Tests  
These had been scheduled to start on Wed 27Jul, but had been delayed until the following week because of having to get plans of services such as gas and electricity which may be present  
**HB** If Geotechnics say they need the grass to be cut for the tests, ask Lindsay to bring the grass cutting for the Boat Rally forward
    - ii) Is the line of the water vole fence OK ?  
The committee decided that there was no need to check this
    - iii) Submit Ecology Method Statement (dated Mar2016) and Archaeology WSI  
**DS** Get Platt White to submit these formally to SC Planning to discharge planning conditions
    - iv) Construction Management Plan, Full engineering details of the proposed alterations to the box culvert supporting Meadowcroft and Landscaping Plan  
**DS** Get Platt White to produce these, which are required to discharge planning conditions and submit them to SC Planning
  - b) BY would like to investigate the possibility of moving some soil into the field below the embankment on the Arm and is seeking the landowner's contact details. This would enlarge the space available for the Boat Rall as well as providing a way to dispose of excavated soil.
  - c) DT had reported that his contact Paul had been working on analysis of project compliance.

6) Arm Maintenance

a) Stop Plank Shelter

BS felt it would not be possible to keep the stop planks on the offside as it would be too difficult to get the shelter over there

**HB** to ask CRT for the dimensions and number of the stop planks and discuss keeping them on the towpath side

**DS** and **BY** will work with the Arm Maintenance Team on getting the stop plank shelter repaired and put in place

b) Tree Maintenance

£750 had been quoted to thin the trees on offside bank for their long term health,. No urgent problems had been discovered.

BS requested that the trees on the offside adjacent to the narrows be cut back if tree maintenance work is done. It was decided that the proposed tree maintenance will be carried out if funding can be obtained for it.

7) Funding

a) Co-op Local Community Fund application has been put in for £3000 for the water vole fence and ecological supervision. The money is subject to customer voting and will be awarded in Apr2017. However the Co-op advised that it is OK to apply for money which may already have been spent by Apr2017..

b) Funding Menu

BY had obtained a quote for the water vole fence.

**HB** to produce menu of fundable items for distribution to potential funders.

8) Treasurer's Report

The accounts were accepted.

RH reported that our accountants, Colin Whitfield had been taken over and would be moving to Tarporley.

**RH** to investigate whether we should change to an accountant in Whitchurch.

**BY** and **RH** to inform **HB** if and when our registered address at Companies House should be changed.

9) Any Other Business

10) Date of next meeting

Dodington Lodge Hotel