

THE WHITCHURCH WATERWAY TRUST

www.whitchurchwaterway.uk

Company No : 02280683 Charity Commission No : 701050



MINUTES of a Committee Meeting held on at The Wheatsheaf, 19 Green End, Whitchurch SY13 1AD

Present:

Helen Brockman	(WWT Secretary)
Joan Crump	(WWT Trustee / Director and Membership Secretary)
Ray Hatton	(WWT Trustee / Director and Treasurer)
Dave Smith	(WWT Trustee / Director)
Bob Sumner	(WWT Trustee / Director and Grounds Maintenance)

- 1) Apologies for Absence
David Aylwin, Roger Birch, Chris Chambers, Paul Radcliffe, David Torrens.
The meeting was chaired by Dave Smith.
Matters Arising / Minutes of the Previous Meeting
The minutes of the previous meeting were approved and signed by the Chair.
- 2) Treasurer's Report
The accounts to date were circulated.
Our prospective new Treasurer will not be taking over, so RH will continue as Treasurer for the moment. There is an unpaid invoice from The Church Noticeboard Co, which was thought to be for the EAFRD sign just west of Greenfields Way.
RH will pay this.
£2046.40 is yet to be paid to CRT for their 40% of mooring fees.
RH will chase the issue of the 40% CRT levy on mooring fees.
A fibreglass kit to mend the maintenance boat had been bought, and there are some invoices for emptying bins.
- 3) Arm Development and Maintenance
 - a) Piling
DS was to use his cordless angle grinder either to cut off the protruding bit of piling or lend it to Brian Crump to do that (Done)
DS has obtained some tyres to use as fenders on the piling and needs to do an exploratory dig to investigate how to attach them
RB was to get a CRT engineer to look at the state of the piling round the winding hole. **DS** to chase.
 - b) Dredging
PR was to ask Liam Furby at Narrowboats Limited about dredging. **JC** will chase.
RB and **CC** were to see if dredging the Whitchurch Arm can be tied in with the CRT dredging program. **DS** to chase.
RB was to ask Simon Harding of Land&Water to look into what's been agreed about disposal of dredgings. **DS** to chase.
 - c) Stop Plank Shelter
RB is aware that the shelter is ready to be installed and has said intends to do that before the Boat Rally. **DS** to chase.
It was decided that we should try to think of something more fitting and more permanent than the stop plank shelter to dedicate to Peter Wagstaffe.
 - d) Strimming / Shrubs
BS has strimmed from the gate to the lift bridge and in front of Aquila
JC was to mark the shrubs she planted on the winding hole to avoid them being strimmed (Done)
DS will put some mats round the shrubs to suppress grass / weeds from growing round them and retain moisture.

- e) **HB** was to arrange a date for meeting with WTC / SC re land transfer (Done, 1130 25Jul Edward German Suite, Civic Centre, Whitchurch)
- f) Picnic Area
 We had had very short notice for bringing the paving slabs for Nobridge to use on 10Jul, although it had been managed, thanks to BS. HB had been unable to go to site to see what was going on, since it happened to be the only day for months that wasn't possible.
 2 more paving slabs need to be installed at the picnic area and, disappointingly, it seems that no membrane was installed under the bark chippings - weeds are growing again already
HB to pursue membrane and paving slabs with Nobridge
RH will not pay the invoice until these issues are resolved
BS was to trim the kickrail slightly to allow one of the bins to be opened (Done)
DS was to adjust the picnic table levels
- g) **BS** reported that the water level in the wet area behind the bungalows had stayed the same. DS said there is dry ground between the line of the culvert and the wet area.
All Raise this issue at the meeting with Shropshire Council tomorrow
- h) Bins
 Shropshire Council (Victoria Doran) has said on 23Jul that they will add the two bins for regular collection as soon as the amendment to the contract is completed
 RB was to ask the CRT person looking after that area now (Ian Derby). We will not pursue whether CRT could empty the bins for the moment.
All Raise this issue at the meeting with Shropshire Council tomorrow
- i) Transfer of 10m Buffer Strip on Hawk housing estate
 HB was to ask Hawk what maintenance would be required (Done) Hawk had responded that the area is grassed and has 6 – 8 trees and that it would need mowing once per month through the growing season, and an annual pruning of the trees as / if required
HB was to ask Shropshire Council Planning what maintenance would be required, given that the area had been allocated as a wildlife area in the planning process. Awaiting an answer.
HB to respond to Hawk that the area was allocated as a wildlife area during planning and WWT are willing to take it on to be maintained as a wildlife area, but are not willing to agree to mow it once a month
- 4) 2018 Surveys
 The remaining slots for doing the survey were filled, and DS offered to act as a standby for most of the time and to provide a large umbrella / cable clips for the Boat Traffic Survey
HB to distribute confirmation of the rota to those involved
- 5) Review WWT Advertising Policy
 The Advertising Policy was reviewed and agreed to be suitable.
- 6) Any Other Business
- a) Library Display
 JC has arranged to have a display at the library for the month of Aug, costing £5, which has already been paid for.
JC to organise the display
HB to do a notice for the display pointing out that WWT own and maintain the Whitchurch Arm
- b) Changing our Registered Address
RH will investigate whether a local solicitor would be willing to act as our registered address
 We also have some old accounts (but recent enough to need to be kept for legal reasons) stored at Bill's office which we need to move at some point
- 7) Outstanding Actions (*where not covered under a separate item*)
 CC and HB were to work on a stripped down agenda for the next meeting (Done)
CC was to select some artefacts to be borrowed from the Ellesmere Port Boat Museum for a display in the Heritage Centre and liaise with the curator.
CC has some maps and posters sorted out which he needs to deliver to the TSB
CC will set up WWT fundraising material at Grindley Brook Locks
JC is still trying to get a bricklayer to repair Chemistry Bridge
- 8) Date(s) of next meeting(s)

1100 Tue 25Sep2018 Private room at The Wheatsheaf, 19 Green End, Whitchurch SY13 1AD

1100 Tue 23Oct2018 Private room at The Wheatsheaf, 19 Green End, Whitchurch SY13 1AD