

# THE WHITCHURCH WATERWAY TRUST

[www.whitchurchwaterway.uk](http://www.whitchurchwaterway.uk)

Company No : 02280683 Charity Commission No : 701050



**MINUTES** of a Committee Meeting held on 22May2018 at The Wheatsheaf, 19 Green End, Whitchurch SY13 1AD

**Present:**

Helen Brockman	(WWT Secretary)
Joan Crump	(WWT Trustee / Director and Membership Secretary)
Paul Radcliffe	(WWT Trustee / Director)
Dave Smith	(WWT Trustee / Director)
Bob Sumner	(WWT Trustee / Director and Grounds Maintenance)
David Torrens	(WWT Trustee / Director and Webmaster)
Peggy Mullock	(Shropshire Council Representative)

- 1) Apologies for Absence  
Ray Hatton, David Aylwin, Chris Chambers
- 2) Outstanding Actions
  - a) **DT** was to replace panels in noticeboard. The panels have been got, but not yet fitted.
  - b) **CC and HB** were to work on a stripped down agenda for the next meeting  
It was felt that there are areas which no committee member has particular responsibility for and that we try to deal with these areas in meetings rather than producing proposals to be agreed
  - c) **RH** was to chase getting SC to empty the litter bins with Peggy Mullock  
As suggested by CC, HB has asked CRT whether they can help with emptying the bins.
  - d) **DS** was to adjust the picnic table levels
- 3) Matters Arising / Minutes of the Previous Meeting  
PR chaired the meeting.
- 4) The minutes of the previous meeting were approved and signed by the Chairman.
- 5) Boat Rally  
DA, DT, DS and PR went to the Boat Rally meeting on 25Apr. It was agreed to have a shuttle bus from Jubilee Park to the Rally for both days at a cost of £140, with a box for donations on the bus. JC is trying to get a site for a display for the Boat Rally in town, and is getting the sign for outside SJT updated with this year's date. We have the Aug display of the month in the Library.  
**PR** to publicise the shuttle bus before the Rally
- 6) GDPR  
HB has produced an updated Membership Form and a new Privacy Policy, which were approved.  
**DT** to publish the Membership Form and Privacy Policy on the website
- 7) Arm Maintenance
  - a) Fulgoni Buffer Strip  
We went to see the buffer strip. Hawk have stated that :  
They will be planting the buffer strip as per the Landscape Plan in the next 2/3 weeks  
There is no overflow into the buffer strip from the storm water tank they installed since the design which included that has been superseded.  
Maintenance of the buffer strip is to be done by WWT. It is unclear what of the maintenance specified in the Planning-approved Landscape Maintenance Schedule applies to the buffer strip, however it is thought to be very little, as it is meant to be a wildlife zone.  
**HB** to send Hawk our solicitors' details to progress the transfer.
  - b) Dredging / Piling  
Land & Water (Lucy Lee) advised that the CRT dredging is still expected to be in Sep2018 but the areas to be dredged are still not known. Also that for D1 disposal purposes, "the same waterway"

means the Llangollen Canal, rather than the Whitchurch Arm. And that disposal of dredgings on to a steeply sloping bank would not work.

3 days' dredging by L&W with D1 disposal and no mobilisation costs would be (£10123.88 + VAT) = £ 12148.65

Piling round the winding hole was quoted as (£37,502.01 + VAT) = £45,002.41

**PR** is writing details of what we want done in order to ask Park Farm Marina (who have a dredger) to quote for it.

**CC** to ask Roger Birch whether CRT can give us any help with a site for D1 disposal ?

We are not yet in a position to tell Land & Water we would like the work included in this year's dredging schedule for the Llangollen Canal, so may possibly miss that opportunity.

- c) Strimming the bank of the winding hole - it was decided that this should be strimmed twice a year instead of 4 times (which costs £450 pa).

**HB** to inform Lindsay

8) Basin Project

- a) Nobridge work on basin site (weed killing, strimming, wildflowers, bark chippings in picnic area). Work has started today. The picnic area is expected to be done in 2/3 weeks time.

The quote for the bark chippings in the picnic area has increased from £1122 inc VAT to £1536 inc VAT because of 3 changes we requested :

Staggered Entrance / Paving Slabs

Altered line of kick rail to allow people to stand in front of interpretation board

Hardwood chippings instead of recycled chippings (we have been advised these last longer)

- b) SC Land Transfer - Shaun Burkey advised that we should write to him and Mark Blount to request this.

**DT** to submit an [initial expression of interest form](https://shropshire.gov.uk/community-assets/community-asset-transfer/) (found on <https://shropshire.gov.uk/community-assets/community-asset-transfer/>)

**HB** to ask if we can meet with SM / MB to discuss

9) Treasurer's Report

The Treasurer was not present - there was no Treasurer's report.

10) Volunteering

National Volunteering Week is at the beginning of Jun. PR will make an effort to recruit volunteers on our usual end of the month Sunday (27th May) work party and will position a gazebo (PR's) under the bridges and offer tea / coffee and a chat to anyone interested.

**All** Arrive at 1000 / 1030 on 27May to help PR set up. Work party ends at 1400. We will work on levelling the ground between the two bridges on 27May

**DT, PR and DS** to set up a Volunteering page on the website

- 11) **CC** will select some artefacts to be borrowed from the Ellesmere Port Boat Museum for a display in the Whitchurch Heritage Centre and liaise with the curator

- 12) **HB** to get WWT Policies reviewed annually

- 13) Tesco Bags of Help

**BS** and **DS** to work on a towpath improvement project for a TBoH application and liaise with CC regarding the current towpath improvement project

- 14) Website

**DT** to add a link to the Membership page under the top level "About The Trust" item

**HB** to send new Membership Form and Privacy Policy for GDPR to DT for inclusion on the website

- 15) For info - there will be a Grand Bric-a Brac Sale and cafe at Chemistry Farm on 16 and 17 Jun 1000 - 1600. Please contact Lindsay if you can do a 2-hour slot on either the bric-a-brac or the cafe.

- 16) Date(s) of next meeting(s)

1100 Tue 26Jun2018 Private room at The Wheatsheaf, 19 Green End, Whitchurch SY13 1AD

1100 Tue 24Jul2018 Private room at The Wheatsheaf, 19 Green End, Whitchurch SY13 1AD

1100 Tue 28Aug2018 Private room at The Wheatsheaf, 19 Green End, Whitchurch SY13 1AD

1100 Tue 25Sep2018 Private room at The Wheatsheaf, 19 Green End, Whitchurch SY13 1AD

1100 Tue 23Oct2018 Private room at The Wheatsheaf, 19 Green End, Whitchurch SY13 1AD